



Louisiana Soccer Association  
 Youth Division  
 Request for Player Transfer / Release  
 475 Gardere Lane Baton Rouge, LA 70820

**Sections A, B, and C must be completely filled out before submitting to LSA**

*Affiliated with the United States Soccer Federation*

<b>A. TO BE COMPLETED BY PARENT/LEGAL GUARDIAN</b>	
Player Name:	Birthday:
Mailing Address:	Email Address:
City-State-Zip	Phone:
Reason:	
Parent Signature & Date:	

<b>B. TO BE COMPLETED BY RELEASING CLUB / TEAM</b>	
Club:	Email Address:
Team ID:      Team:      Age Group:	<input type="checkbox"/> Competitive <input type="checkbox"/> Recreational
Coach Signature & Date:	Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
Club Signature & Date	Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
Comment:	

<b>C. TO BE COMPLETED BY ACCEPTING CLUB / TEAM</b>	
Club:	Email Address:
Team ID:      Team:      Age Group:	<input type="checkbox"/> Competitive <input type="checkbox"/> Recreational
Coach Signature & Date:	Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
Club Signature & Date	Recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
Comment:	

<b>D. LSA ACTION</b>	
<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	
LSA SIGNATURE:	DATE:
COPIES TO:	

**INSTRUCTIONS**

1. The Player's parent/guardian completes all items in Section A, and then forwards the request to current club president/registrar.
2. The current club official obtains releasing coach signature and recommendations, completes section B, and forwards form to new club president/registrar if applicable.
3. The new club official and the new coach complete Section C and forward the form and fee to the LSA Office. The deadline for submitting the form in order to ensure that the player will be rostered by the weekend is Wednesday at 5 pm. **A \$15.00 Transfer Fee must accompany each request. Make checks payable to LSA.** Payment can also be made online using debit or credit card –the fee for online payment is \$20. Online payment can be made at [www.playlouisianasoccer.org](http://www.playlouisianasoccer.org). Intra-club transfers have no fee.
4. LSA completes the form and process the transfer. A player may not participate with his/her new team until the transfer is approved at the LSA level and confirmation is received by the new club/team.
5. A player wishing to drop from the program and not transfer to another team should complete Section A and forward to the club for completion of Section B and forwarding to the LSA office. No fee is required for this action.